

MEMORANDUM FOR FOREIGN CITIZENS AND STATELESS PERSONS
Arriving in the Russian Federation for the Purpose of Study
(Fundamentals of Migration Legislation of the Russian Federation)

MIGRATION REGISTRATION / REGISTRATION

1. Foreign citizens (stateless persons) (hereinafter – foreign students) ***who entered the Russian Federation for study for the first time, and subsequently upon any crossing of the border of the Russian Federation***, are obliged, within 24 hours, to present to the staff of the Department of International Students Registration and Record Management of the Faculty of Foreign Specialists training (FPIS) of Volgograd State Technical University (VolgSTU) (room 526, dormitory 1) an identity and citizenship document (passport or residence permit), a migration card for migration registration, a residential lease agreement (if the student lives in a dormitory), and copies of entry/exit tickets to/from the Russian Federation.
2. A foreign student permanently or temporarily residing in the Russian Federation ***must be registered at the place of residence***. Foreign citizens who have arrived on the territory of Russia for the first time, after completing migration registration at their place of stay (registration), must, as soon as possible:
 - register biometric data (at one of the banks: Sberbank or VTB);
 - obtain a SIM card with a phone number registered in their own name;
 - obtain a SNILS (Individual Insurance Account Number) (at the MFC "My Documents" multifunctional center);
 - create an account on the Unified Portal of State Services (Gosuslugi).

After this, provide contact details (phone number, email address) to room 526 (Department of International Students Registration and Record Management, FPIS VolgSTU) for further communication. Notification of foreign students about important changes in their status is carried out via telephone, email, and through chat groups in VK, MAX, or WhatsApp. The student is obliged to notify the staff of the Department of International Students Registration and Record Management, FPIS VolgSTU, of any changes in contact details. According to Article 17, Clause 3.3 of Federal Law No. 115-FZ of 25.07.2002 "On the Legal Status of Foreign Citizens in the Russian Federation," in the absence of feedback from the student within 3 days of calls and messages, the university administration is obliged to inform the police and other competent authorities about the loss of contact with the university and subsequently expel the student.

VISA EXTENSION

3. ***To extend the period of stay and obtain a visa***, foreign students are obliged, 45 calendar days before the expiration of the visa, to submit the following documents to the staff of the Department of International Students Registration and Record Management, FPIS VolgSTU: *passport, migration card, notification of migration registration, one photograph, receipt of payment of the state duty for visa extension*. A receipt for payment of the state duty can be obtained from room 526. From 01.07.2026, the state duty for visa extension is 6,000 rubles, and the state duty for migration registration at the place of stay is 1,500 rubles. The state duty for migration registration is paid each time the registration changes (crossing the border of the Russian Federation, change of registration (after staying in a hotel, hostel, etc.), after being treated in a medical hospital).
4. A foreign student ***is obliged to leave the Russian Federation*** upon expiration of the visa or other period of temporary stay according to the detachable part of the migration registration notification, if on the day of expiration of the specified periods, his/her visa or temporary stay period has not been extended, or the relevant documents for extension of the stay period (visa) have not been accepted by the bodies of the Federal Migration Service of Russia.

REGISTER OF CONTROLLED PERSONS (RCP)

5. From 05.02.2025, the REGISTER OF CONTROLLED PERSONS (hereinafter – the Register) began operating in the system of the Ministry of Internal Affairs of Russia. The Register includes foreign citizens who are illegally present on the territory of Russia and to whom the deportation regime applies. **You can check for information** about yourself in the Register on the website of the MIA of Russia or through the Unified Portal of State Services.

WORK (LABOR ACTIVITY) OF FOREIGN STUDENTS

6. A foreign student **has the right to carry out labor activity** (perform work, provide services) without obtaining a work permit or patent during holidays or in free time from studies, provided that:
- he/she has reached the age of eighteen,
 - he/she is studying **full-time** in professional educational organizations, higher education institutions or scientific organizations, in educational programs of secondary vocational education, bachelor's degree, specialist's degree, master's degree, residency, assistantship-internship, which have state accreditation, or in the program for training scientific and pedagogical personnel in postgraduate studies (Postgraduate military education) (subclause 7.1 as amended by Federal Law No. 357-FZ of 14.07.2022).

Students studying at the Preparatory Faculty for Foreign Citizens do not have the right to carry out labor activity on the territory of Russia!

A foreign student carrying out labor activity on the territory of the Russian Federation is obliged to provide a copy of the employment contract to room 526 (Department of International Students Registration and Record Management of Foreign Students, FPIS VolgSTU).

COMPLETION OF STUDIES / EXPULSION

7. **After graduating from an educational institution or being expelled**, a foreign student **is obliged to leave the Russian Federation within 3 days**, as the circumstances due to which he/she was allowed to stay in the Russian Federation have ceased to exist. Otherwise, the foreign citizen is entered into the register of controlled persons.
8. Upon expulsion from the educational institution, the period of temporary stay of this foreign citizen in the Russian Federation is shortened, the multiple-entry visa is cancelled, and a transit visa is issued based on the ticket for departure from the territory of the Russian Federation.

EXTENSION / REPLACEMENT OF PASSPORT

9. A foreign student is obliged to extend the current national passport or obtain a new one in case of expiration of the existing one, **in advance (18 months before the expiration of the passport)**. When extending a visa, its expiration date is determined by the passport's validity period: 18 months before the expiration of the passport. Upon receiving a new passport, the foreign citizen is obliged to submit documents to the staff of the Department of International Students Registration and Record Management, FPIS VolgSTU, for migration registration and obtaining a multiple-entry visa.

TRIPS / TRAVEL WITHIN RUSSIA

10. **When leaving Volgograd for another city or outside the Russian Federation**, a foreign student is obliged to write an application for departure in advance at the Department of International Students Registration and Record Management and provide copies of tickets. **When staying at a hotel**, a foreign student is obliged, within 24 hours after check-out from the hotel/hostel, to contact the staff of the Department of International Students Registration and Record Management, FPIS VolgSTU (room 526), to obtain new registration. For this purpose, he/she must provide a passport and, if available, the detachable part of the migration registration

notification from the hotel, or a document confirming the fact and period of his/her stay at the hotel.

OBTAINING TRP / TRP for Education purposes / RP

11. From January 1, 2023, foreign students of **full-time study** (bachelor's, specialist's, master's, postgraduate studies) in accordance with Article 6.2 of Federal Law "On the Legal Status of Foreign Citizens" (No. 115-FZ of 25.07.2002) have the opportunity to obtain a Temporary Residence Permit for the purpose of obtaining education (TRP for Education). Information on the procedure for obtaining a TRP for Education can be obtained from the Dean's Office of FPIS, or from the FSUE "PVS" of the Ministry of Internal Affairs of Russia (Volgograd, Rokossovskogo St., 10).
12. Upon receiving a **temporary residence permit or residence permit or Russian citizenship**, as well as when changing the place of residence, a foreign student is obliged, within 3 days, to provide to the staff of the Department of International Students Registration and Record Management, FPIS VolgSTU: 1) passport, 2) receipt of receiving the temporary residence permit or residence permit, registration, 3) document confirming the temporary residence permit or residence permit, 4) residential lease agreement (if he/she will live in a dormitory) for processing new registration.

MEDICAL EXAMINATION AND FINGERPRINTING PROCEDURE

13. **Foreign citizens** arriving in the Russian Federation for study purposes **are obliged, within 30 days from the date of entry**, to obtain a certificate of passing a medical examination for the presence or absence of drug or psychotropic substance use, infectious diseases, and to undergo fingerprint registration (Federal Law No. 274-FZ of 01.07.2021 "On Amendments to the Federal Law "On the Legal Status of Foreign Citizens in the Russian Federation" and the Federal Law "On State Fingerprint Registration in the Russian Federation"). The medical examination (a paid procedure) is carried out at the Multifunctional Center of the FSUE "Passport and Visa Service" of the Ministry of Internal Affairs of Russia at the address: Volgograd, Zemlyachki St., 94; the fingerprint registration procedure is carried out at the address: Volgograd, Zemlyachki St., 94.

In case of non-fulfillment by foreign citizens of obligations to undergo mandatory state fingerprint registration, photographing and (or) medical examination, **the period of temporary stay in the Russian Federation of foreign citizens is reduced**, and in cases provided for by the legislation of the Russian Federation, **a decision is made on the undesirability of their stay (residence) in the Russian Federation or a decision on the inadmissibility of entry into the Russian Federation.**

Foreign citizens are obliged to undergo a **medical examination once a year within thirty calendar days from the date of expiration of the validity of medical documents confirming their medical examination, and submit to the territorial body of the federal executive body in the field of internal affairs directly**, or in the form of an electronic document using the unified portal of state and municipal services, or through a subordinate enterprise or an authorized organization, documents on the absence of drug or psychotropic substance use without a doctor's prescription or new potentially dangerous psychoactive substances, and medical documents on the absence of infectious diseases.

The period of temporary stay in the Russian Federation of foreign citizens is shortened and a decision is made on the undesirability of their stay (residence) in the Russian Federation or a decision on the inadmissibility of entry into the Russian Federation, if based on the results of a medical examination, it is established that they have used narcotic drugs or psychotropic substances, or it is established that these foreign citizens suffer from a disease caused by the human immunodeficiency virus (HIV infection), or suffer from one of the infectious diseases that pose a danger to others.

MEDICAL INSURANCE

14. A foreign student arriving in the Russian Federation **must have** a valid **agreement (policy) of voluntary medical insurance** valid on the territory of the Russian Federation. The obligation to have a voluntary medical insurance policy is established by Part 5 of Article 27 of **Federal Law No. 114-FZ "On the Procedure for Exit from the Russian Federation and Entry into the Russian Federation"**, according to which "Entry into the Russian Federation for a foreign citizen or stateless person is not permitted if the foreign citizen or stateless person has not submitted a medical insurance policy valid on the territory of the Russian Federation...".

A foreign citizen without a VMI policy may be deported from the Russian Federation with a ban on further entry for up to 5 years on the basis of **Article 27 of Federal Law No. 114-FZ of 15.08.1996**. In this regard, **the university has the right to refuse** a foreign student to extend a visa or to register for migration registration at the place of stay in the absence of a VMI policy.

While in a hospital or staying at a hotel, a foreign student is obliged, within 24 hours after discharge from the hospital, to inform the staff of the Department of International Students Registration and Record Management, FPIS VolgSTU, that he/she has undergone treatment and needs new registration, and for this must provide a passport and, if available, the detachable part of the migration registration notification from the medical institution or a document confirming the fact and period of his/her stay in the medical institution (hospital discharge summary).

LIABILITY FOR VIOLATING THE RUSSIAN FEDERATION MIGRATION LEGISLATION

15. **For violation of entry rules or the regime of stay (residence) in the Russian Federation**, a foreign citizen bears administrative liability in accordance with Article 18.8 of the Code of Administrative Offenses of the Russian Federation in the form of a fine with administrative deportation. (administrative fine in the amount of **from five thousand to forty thousand rubles**).
16. A foreign student is obliged to comply with the laws of the Russian Federation. Ignorance of the legislation of the Russian Federation does not exempt from liability. In the Russian Federation, legislation **provides for liability** for public calls for **terrorist activities, public justification of terrorism or propaganda of terrorism and extremism** (activities for the dissemination of materials and information aimed at forming the ideology of terrorism and the conviction of its attractiveness), including using mass media or the Internet, punishable by a fine of up to 1 million rubles or imprisonment for a term of 2 to 7 years (Article 205.2 of the Criminal Code of the Russian Federation).